



STUDENT APPLICATION FORM

IMPORTANT NOTES

- PDPA: For details, please refer to <https://www.genetic.edu.sg/>
- Genetic Computer School Pte Ltd (GCS) is committed to maintaining the confidentiality of the applicant's personal information and undertakes not to divulge any of the applicant's personal information to any third party without the prior written consent of the applicant.

COURSE APPLICATION		
<input type="checkbox"/> New Application	<input type="checkbox"/> Course Transfer	<input type="checkbox"/> Transfer from another PEI
Course Name:		Course Code:
Intake:	Mode of Study: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Application Date:
Course Start Date: (DD/MM/YYYY)		Course End Date: (DD/MM/YYYY)
PERSONAL PARTICULARS		
Full Name (as in NRIC/Passport):		
NRIC/FIN No.(If any):		Date of Birth (dd/mm/yyyy):
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Nationality:	Country/City of Residences:
Passport No.:	Issue Date:	Expiry Date:
Marital Status:	Occupation (if any):	Monthly income (if any):
Current Residential Status in Singapore: <input type="checkbox"/> Singaporean <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Student Pass Holder <input type="checkbox"/> Work Pass Holder <input type="checkbox"/> Others: _____		
Address in Home Country:		
Address in Singapore:		
Email Address:		
Overseas Contact No. (Include Country & Area Code):		Singapore Contact (if any):
EMERGENCY CONTACT		
Name of Parent/Guardian:		Relationship:
Email address:		Handphone No.:



PARENT/GUARDIAN DETAILS (If applicant is under 18 years old)	
Name of Parent/Guardian:	Relationship:
NRIC/FIN/Passport No.:	Handphone No.:
Email address:	

ACADEMIC BACKGROUND				
School/Institution/ University	Country/City	Period of Study (dd/mm/yyyy)		Qualification/Award (please insert the highest qualification first)
		Start	End	

If applicants first language and/or education is not in English, please enclose copies of English language proficiency as required and tick the appropriate level.
 IELTS TOEFL Others: _____ (Please specify)

EMPLOYMENT HISTORY (PROVIDE THE THREE MOST RECENT EMPLOYMENT DETAILS)				
Company	Country/City	Period of Employment (dd/mm/yyyy)		Designation/Role
		Start	End	

Documents Checklist (English Translation required if documents are not in English)

- Payment of Application Fee (non-refundable)
- Photocopy of Applicant's Passport (must have at least 6 months of validity)
- Photocopy of Applicant's valid pass in Singapore (if any)
- Birth Certificate
- 1 recent passport-sized colour photograph with white background of Applicant
- Photocopy of Highest Educational Certificates and Transcripts
- Completed eForm 16 and eForm V36
- Parent's Bank Statement (if applicant is from visa required country)
- Parent's Income Statement/Salary Slip (if applicant is from visa required country)

PRE-COURSE COUNSELLING FORM

The student has been briefed on the following items:

*Please indicate a tick "✓" on the items that you have been briefed on and "N.A." on items that are not applicable to you.

S/N	ITEMS	✓ / N.A.
SECTION A: Please ensure you have received the course related materials listed under this section		
1.	Course Brochure/Course Information	
2.	Academics Student Handbook	
3.	Student Application Form	
4.	Progression Pathway	
5.	Course modules, outlines and duration	
6.	Course objectives and learning outcomes	
7.	Course synopsis and schedule	
SECTION B: Please ensure that you have received clear instructions and information on the items listed under this section		
1.	The general description of GCS's location, facilities & infrastructure	
2.	The type of certification awarded at the end of course awarded by GCS	
3.	The opportunities for further education and job prospects after graduating from GCS	
4.	Advisory Note (Form 12) and Student Contract	
5.	Course fees and other fees payable throughout the student's duration of study and payment modes accepted by GCS	
6.	The Fee Protection Scheme (FPS) adopted by GCS	
7.	GCS's course transfer, withdrawal, deferment, and refund policies	
8.	GCS's student support services	
9.	GCS's dispute and grievance resolutions	
10.	GCS's appeal policy	
11.	GCS's student attendance policy	
12.	GCS's private policy and rules & regulations	
13.	Healthcare services available in Singapore	

14.	Students are informed that they are not supported to settle course fees through agent	
15.	Other Relevant Singapore Laws (E.g. Immigration requirements, Laws on driving, drugs and alcohol abuse, employment, smoking, traffic and littering, etc.)	
16.	<p>Payment of Course Fee and Late Payment Consequences Policy</p> <p>GCS adopt the stated clause 2.5 in Standard-PEI Student Contract 4.0, that GCS considers a payment made [1] day after the scheduled due date(s) in Schedule B for the Course Fees and [1] day after the scheduled due date(s) in the invoices for the Miscellaneous Fees as late. GCS will explain to the student its policy for the late payment of Course Fees and Miscellaneous fees, and any impact on the Course/module completion (if applicable).</p> <p>A late fee of \$100 will be charged if the payment is not received 1 day after the scheduled due dates. Failure to pay fees on time will result in, GCS has to disallow the student to continue with their course/modules, until the outstanding balance is settled.</p>	
17.	For more information, please visit https://www.ssg.gov.sg	
Applicable to International Students Only		
1.	Student pass application requirements and procedures	
2.	(ICA) Immigration regulations: Informing Student Pass Holders that they are not permitted to engage in any form of employment or an industrial attachment/internship programme, whether paid or unpaid, without a valid work pass issued by the Ministry of Manpower	

SOURCE OF INFORMATION

How did you hear about Genetic Computer School?

- GCS Website
 Brochure/Flyer
 Social Media
 Trade fair/Exhibition/Seminar
 Student Referral
 Agent: _____
 Others: _____

PDPA Consent

By signing this application form, you agree that the school may use the collected data and disclose your personal data, as provided in this application form, including any supporting documents, for the enrolment purposes in accordance with the Personal Data Protection Act 2012 and our data protection policy.



STUDENT DECLARATION		
<p><input type="checkbox"/> By signing this application form, I confirm that all the information provided is true and accurate. I authorize GCS to verify the details submitted for authentication purposes. I also agree to accept GCS's decision regarding my eligibility for the specified course. Additionally, I acknowledge that I have received the course information and agree to the admission/enrollment requirements and refund policy.</p> <p><input type="checkbox"/> By signing this application form, I declare that I do not have any medical conditions (e.g., ADHD, Autism, Insomnia) that may impact my ability to participate in GCS programs. If I have a pre-existing medical condition, I agree to submit relevant documents (e.g., specialist reports) detailing my medical history at the time of application. I understand that GCS's admission decision is final.</p>		
Applicant's Name	Signature:	Date:
Parent's/Guardian's Name (For applicant below 18 years old)	Signature:	Date:
Submitted by: (For agent use only)	Signature:	Date:
FOR OFFICAL USE ONLY		
Received by:	Signature:	Date:
Checked and verified by: (Head of Admin)	Signature:	Date:
Approved by: (Principal/Vice-Principal)	Signature:	Date: